



Pet Pantry Assistance Policies and Procedures Agreement

As of January 1, 2016, our policies have been updated. This document must be signed and a new application will need to be completed in person (no exceptions) with the appropriate documentation to receive assistance starting March 1st, 2016.

- Pet food assistance is available on a temporary basis not to exceed 3 months. If you still need assistance after 3 months, you must re-apply and be approved by the Douglas County Humane Society.
- Pet food assistance is limited to 2 pets. Any combination will be determined on a case by case basis. Any exceptions must be approved by the Douglas County Humane Society.
- Only the person on the application is allowed to pick up the food. If you are disabled or homebound, and need someone else to pick up, please make arrangements and give your approval ahead of time. The person authorized to pick up must show ID.
- Douglas County Humane Society reserves the right to refuse assistance to any applicant, regardless of prior approval if we determine you have not met or no longer meet our requirements.

BASIC REQUIREMENTS TO RECEIVE FOOD:

- 1) A valid driver's license, government issued ID or green card
- 2) Proof of unemployment, low income status, disability, or other legitimate need is required.
- 3) Proof of rabies vaccination for all pets in household receiving assistance.
- 3) Agree that your pets for companionship only and not for breeding or any illegal activities.
- 4) Agree to maintain healthy living conditions, provide clean drinking water, and adequate shelter for all pets at all times.
- 5) Agree not to tether or chain dog(s) 24/7. Tethering or chaining a dog is against county ordinance at any time unless directly supervised.
- 6) Agree to provide medical care for all pets when needed, including but not limited to sickness, injury, and painful hereditary or age related conditions.
- 7) Agree not to obtain any new animals while receiving assistance.
- 8) You must be a Douglas County resident and provide proof of such.

- All food provided comes solely from donations, so we may limit the quantity of food given based on what is available, and all food is on a first come first serve basis, therefore can not be guaranteed. Pet Pantry should not be the only source of food for your pets.
- You are not guaranteed the same food you have been feeding, or the same food each month. Switching foods is known to cause upset stomach and diarrhea. It is best to mix some of the old food with the new for a few days. If you are unable to do this, or if your pet experiences upset stomach, we recommend adding canned pumpkin to your pet's diet during the transitional period.
- If your pet requires a special diet, you must have a letter from your veterinarian.
- Douglas County Humane Society is not liable for any illness or upset stomach due to food provided.

By signing, I understand and agree to comply with all of the above policies.

Signature _____

Printed name: _____

Date _____